



Serving Anderson, Boyle, Casey, Franklin, Garrard, Jessamine, Lincoln, Mercer, Scot, Washington and Woodford Counties.

TO: All BUS Staff
All Health Care Facilities and Transportation Providers
FROM: Roger L. Kirk, Director of Transportation
SUBJECT: Inclement Weather Plan and Announcements
Date: Updated 11/9/2017

When bad weather occurs, BUS will communicate if the decision is to implement “LIMITED service” or “NO-service” to the following TV stations no later than 6:00 A.M.

TV STATIONS

WKYT TV CH 27 is the BEST station to see up to date information.

WDKY TV CH 56, WLEX TV CH 18, and WTVQ TV CH 36 have changed their policy and may or may not show updates information on television. They will put it on their website.

FACEBOOK

Bluegrass Ultra-Transit Service Facebook page will have the information posted for any service change by 600 AM.

IMPORTANT FOR HEALTH CARE FACILITIES AND TRANSPORTATION PROVIDERS:

*****NOTE: Leave a message if you go to Voice Mail*****

Definitions:

LIMITED SERVICE: BUS will operate on cleared roads only. Service may be delayed. All but urgent care transportation will likely be affected.

--OR--

NO SERVICE: BUS will not provide transportation service.

All public routes such as NichTran, DanTran, JessLex, Danville Connection, Frankfort Connection, GTran and GLex Connection will be listed on the Television as Bluegrass Ultra-Transit Service.

If your program has a policy that is unique please inform us immediately at 800.456.6588, (*for example*, if you follow the school closing schedule in your area; note that we may decide to operate when the schools do not).

If your program will be closed so that we are unable to pick up your clients, please call at 800.456.6588.

Please use discretion, as BUS does not want its staff on the roads any more than necessary. If you are closed, and we send a bus, I will be following up with your director as to why you chose to put BUS staff at risk.

Cc: T. Roberts



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BUS INCLEMENT WEATHER POLICY

IT IS THE POLICY OF BLUEGRASS ULTRA-TRANSIT SERVICE (BUS) THAT TRANSPORTATION SERVICES WILL ONLY BE CANCELLED VIA THIS PROCEDURE. NOTE THAT NOT ALL COUNTIES MAY BE AFFECTED AT THE SAME TIME.

1. The Efficiency Manager or Transportation Director will determine before 6:00 a.m. **on any operational day services will be limited or cancelled.**
2. The Efficiency Manager or Transportation Director will notify the appropriate web site manager and television stations after reaching a decision. At the beginning of each inclement weather season the list of stations will be distributed to each Health Care Facilities, Transportation Provider, and employee.
3. All **Bluegrass Ultra-Transit System (BUS)** staff are to check the website and/or listen to these stations to determine what service changes (if any) have been announced.
4. If drivers are experiencing inclement weather conditions **during the operational day that they feel could adversely affect the safety of the clients, the public, the vehicles or themselves**, they should contact Dispatch or the Efficiency Manager or the Team Leader immediately and report the conditions. **Safety guides all decision making.**
5. **Dispatch will notify all affected drivers** when service in their area is to be changed due to weather conditions or facility problems.
6. **If a Health Care Facility is concerned about their recipient clients being released at an earlier time due to inclement weather or an issue at the facility, the Health Care Facility should call Bluegrass Ultra-Transit System (BUS) for instructions regarding whether the request can be accommodated within the limited resources available.**
7. **NOTE that there is NO implied guarantee the Bluegrass Ultra-Transit System (BUS) can accommodate an early closing decision by a Health Care Facility. All manifested schedules stand as published unless Bluegrass Ultra-Transit System (BUS) announces a change.**
8. **At no time or for any reason are drivers to contact Health Care Facilities or recipient clients to negotiate a release time other than that originally manifested.**
9. BUS is a member of DEM (Emergency Management) for each of its Operating Counties. Generally, BUS falls in the queue below and responding to instructions from the local County Sheriff's Department.

Definitions:

LIMITED SERVICE: Region 8 Broker or Contractor will operate on cleared roads only. Service may be delayed. All but urgent care transportation will likely be affected.

--OR--

NO SERVICE: Region 8 Broker or Contractor will not provide transportation service.