



Serving Anderson, Boyle, Casey, Franklin, Garrard, Jessamine, Lincoln, Mercer, Scot, Washington and Woodford Counties.

TO: All BUS Staff
All Health Care Facilities and Providers
FROM: Roger L. Kirk, Director of Transportation
SUBJECT: Inclement Weather Plan and Announcements
Date: Updated 1/11/2016

When bad weather occurs, BUS will communicate **if** the decision is to implement “LIMITED service” or “NO-service” to the following TV stations no later than 6:00 A.M.

TV STATIONS

WKYT TV CH 27 WDKY TV CH 56 WLEX TV CH 18 WTVQ TV CH 36

Definitions:

LIMITED SERVICE: BUS will operate on cleared roads only. Service may be delayed. All but critical or retrieval transportation will be canceled.

--OR--

NO SERVICE: BUS will not provide transportation service.

IMPORTANT FOR HEALTH CARE PROVIDERS & FACILITIES:

*****NOTE: Leave a message if you go to Voice Mail*****

If your program has a policy that is unique please inform us immediately at 800.456.6588, (*for example*, if you follow the school closing schedule in your area; note that we may decide to operate when the schools do not).

If your program will be closed so that we are unable to pick up your clients, please call at 800.456.6588.

Please use discretion, as BUS does not want its staff on the roads any more than necessary. If you are closed, and we send a bus, I will be following up with your director as to why you chose to put BUS staff at risk.

Cc: T. Roberts



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BUS INCLEMENT WEATHER POLICY

IT IS THE POLICY OF BLUEGRASS ULTRA-TRANSIT SERVICE (BUS) THAT TRANSPORTATION SERVICES WILL ONLY BE CANCELLED VIA THIS PROCEDURE. NOTE THAT NOT ALL COUNTIES MAY BE AFFECTED AT THE SAME TIME.

1. The Efficiency Manager or Transportation Director will determine before 6:00 a.m. **on any operational day services will be limited or cancelled.**
2. The Efficiency Manager or Transportation Director will notify the appropriate web site manager and television stations after reaching a decision. At the beginning of each inclement weather season the list of stations will be distributed to each provider, subcontractor and employee.
3. All **Bluegrass Ultra-Transit System (BUS)** staff are to check the website and/or listen to these stations to determine what service changes (if any) have been announced.
4. If drivers are experiencing inclement weather conditions **during the operational day that they feel could adversely affect the safety of the clients, the public, the vehicles or themselves**, they should contact Dispatch or the Efficiency Manager or the Team Leader immediately and report the conditions. **Safety guides all decision making.**
5. **Dispatch will notify all affected drivers** when service in their area is to be changed due to weather conditions or facility problems.
6. If a **Provider** is concerned about their recipient clients being released at an earlier time due to inclement weather or an issue at the facility, the Provider should call Bluegrass Ultra-Transit System (BUS) for instructions regarding whether the request can be accommodated within the limited resources available.
7. **NOTE that there is NO implied guarantee the Bluegrass Ultra-Transit System (BUS) can accommodate an early closing decision by a provider. All manifested schedules stand as published unless Bluegrass Ultra-Transit System (BUS) announces a change.**
8. **At no time or for any reason are drivers to contact providers or recipient clients to negotiate a release time other than that originally manifested.**
9. Any deviation from this policy is subject to disciplinary action.
10. BUS is a member of DEM (Emergency Management) for each of its Operating Counties. Generally, BUS falls in the queue below and responding to instructions from the local County Sheriff's Department.

Definitions:

LIMITED SERVICE: Region 8 Broker or Contractor will operate on cleared roads only. Service may be delayed. All but critical or retrieval transportation will be canceled.

--OR--

NO SERVICE: Region 8 Broker or Contractor will not provide transportation service.

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